



Warringa Park School Learning Diary Policy

Rationale:

The Learning Diary provides an opportunity for the compilation of student work samples. These samples provide evidence of the knowledge, skills and understandings as well as the quality of work presentation that the student has achieved. They are also a powerful way of celebrating the student learning and aiding communication between parents, students and teachers about student learning

Broad Guidelines:

Learning Diaries are designed to:

- Complement the detailed written June and December by providing evidence of the student's learning.
- Reflect the variety of ways in which students learn as well as provides opportunity for the diversity in student ability to be represented through a mixture of specific and open – ended work samples
- Reflect the learning process by including examples of students' learning at the beginning, during and at the end of the learning experience. Diaries should include 'plans' and 'drafts' as well as 'final' work samples
- Include the use of digital portfolio work samples as appropriate
- The Learning Diary can be used for student led conferences where appropriate

Implementation:

- A learning diary will be provided for each student at Warringa Park School
- Diaries will be sent home in Week 7 of each term and must be returned by the end of the term
- Parents will be encouraged to read the diary with their child and make a comment of on the page provided

The Learning Diary will contain:

- A personalised front page (student/classroom)
- A class timetable
- The unit of work overview for the term including excursions
- The school and classroom rules
- Personal goals set by students(if appropriate)
- Samples of student work (dated) in all key learning areas including specialist areas
- Samples of work should be annotated with description, purpose of the task and the expected learning outcome
- Annotations should be in terms that parents can understand and not educational jargon
- Reading Log
- Assessment tasks undertaken by the teacher
- Include evidence of the student's self assessment of their learning
- Information about any extracurricular achievements or other activities undertaken by the student
- Certificates/ Assembly Presentations
- Photos which are captioned

Evaluation:

This policy will be evaluated as part of 3 year cycle of policy review

This policy was last ratified by School Council in....

